


SHIPPER'S LETTER OF INSTRUCTION

US PRINCIPAL PARTY IN INTEREST (EXPORTER)			DATE PREPARED			
ZIP CODE						
USPPI / EXPORTER EIN NUMBER		PARTIES RELATED YES <input type="checkbox"/> NO <input type="checkbox"/>	INCOTERM			
ULTIMATE CONSIGNEE (COMPLETE NAME & ADDRESS)			DELIVERY TERMS		PORT <input type="checkbox"/> DOOR <input type="checkbox"/>	
			FREIGHT CHARGES		PREPAID <input type="checkbox"/> COLLECT <input type="checkbox"/>	
			SHIPPER REQUESTS INSURANCE		YES <input type="checkbox"/> NO <input type="checkbox"/>	
			STATE OF ORIGIN		COUNTRY OF ULTIMATE DESTINATION	
			ROUTED EXPORT TRANSACTION		YES <input type="checkbox"/> NO <input type="checkbox"/>	
INTERMEDIATE CONSIGNEE / NOTIFY PARTY			HAZARDOUS MATERIALS		YES <input type="checkbox"/> NO <input type="checkbox"/>	
FORWARDING AGENT TLR - TOTAL LOGISTICS RESOURCE, INC.			SHIPPER'S REFERENCE NUMBER			
			CONSIGNEE'S REFERENCE NUMBER			
LOADING PIER (VESSEL ONLY)	METHOD OF TRANSPORTATION: AIR <input type="checkbox"/> OCEAN <input type="checkbox"/>		TSA regulations stipulate that all air shipments are subject to inspection and screening prior to transport by an air carrier. Shipper consent to screen is required. <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> BLANKET AUTH. ON FILE			
PORT OF EXPORT	CONTAINERIZED (VESSEL ONLY) YES <input type="checkbox"/> NO <input type="checkbox"/>					
PORT OF UNLOADING	EXPORTING CARRIER		SPECIAL INSTRUCTIONS / REQUIREMENTS / ITN (For self filer)			
D/F	SCH ED B# & DESCRIPTION	QUANTITY SCH ED B UNIT(S)	SHIPPING WEIGHT (kgs)	VALUE (USD)	ECCN	
LICENSE NO. / LICENSE EXCEPTION SYMBOL/ AUTHORIZATION			SHIPPER'S INSTRUCTIONS IN CASE OF INABILITY TO DELIVER CONSIGNMENT AS CONSIGNED			
ITAR EXEMPTION NO.	SME YES <input type="checkbox"/> NO <input type="checkbox"/>	USML Cat.	<input type="checkbox"/> ABANDON <input type="checkbox"/> RETURN TO SHIPPER <input type="checkbox"/> DELIVER TO:			
ULTIMATE CONSIGNEE				ELIGIBILITY PARTY FOR EXEMPTION		
<input type="checkbox"/> DIRECT CONSUMER <input type="checkbox"/> GOVERNMENT ENTITY <input type="checkbox"/> RESELLER <input type="checkbox"/> OTHER / UNKNOWN				<input type="checkbox"/> YES <input type="checkbox"/> NO		
Duly authorized officer or employee for the USPPI / Exporter authorizes TLR - Total Logistics Resource, Inc. to act as forwarding agent for export control and customs purposes.						
SIGNATURE:			DOCUMENTS		ATTACHED	
TITLE:			Commercial Invoice / Packing List		<input type="checkbox"/>	
DATE:			Certificate of Origin		<input type="checkbox"/> <input type="checkbox"/>	
TEL#:			Consular / Legalization		<input type="checkbox"/> <input type="checkbox"/>	
E-MAIL:			Letter of Credit / Draft - Negotiation		<input type="checkbox"/> <input type="checkbox"/>	

The execution of this document acknowledges that the shipper has read the Terms and Conditions of service as outlined on our website and agrees to such Terms and Conditions. Shipper further certifies that all statements made and all information provided by the shipper in this document are true and correct. The shipper guarantees payment of all collect charges in the event the consignee refuses payment. I understand that civil and criminal penalties, including forfeiture and sale, may be imposed for making false or fraudulent statements herein, failing to provide the requested information or for violation of U.S. laws on exportation (13 USC Sec. 305; 22 USC Sec. 401; 18 USC Sec. 1001; 50 USC App 2410).